



Kennedy
Baptist College



**new student
handbook**



About the College

Kennedy Baptist College is a vibrant community, where every student is known and encouraged to excel, it is where great people grow.

What drives one to boldly step where no one has gone before, to overcome obstacles and achieve great things against all odds?

Strength of character is integral to greatness, character born of a spirit of determination and values.

Kennedy Baptist College believes one's strength of character needs to be nurtured.

Kennedy Baptist College was formed in 2013, to provide quality Christian secondary co-education that nurtures student's confidence and character.

The College's namesake, WA pioneer Baptist Minister William Kennedy, overcame seemingly insurmountable challenges to establish churches in Western Australia's regional areas in the early 1900s. Kennedy was known as a man of integrity and audacity by the communities he served, and his passion and determination was infectious. At Kennedy Baptist College, students are expected to strive for personal excellence in all that they do. This translates to a positive learning environment where students are required to display high standards of behaviour which is reinforced by an exceptional Pastoral Care Program.

It is the spirit of Kennedy's story that underpins the College's values and inspires students to 'strive today, conquer tomorrow'.



Welcome to the Kennedy Community

Kennedy Baptist College provides an environment where each student is able to see life's opportunities as theirs to seize and obstacles as challenges to overcome.

Our Mission Statement

At Kennedy, it is our mission to provide educational opportunities of excellence in a Christian context, addressing the needs of individuals for lifelong learning.

Our College Values

Our values guide every part of our College's culture, relationships, teaching and learning practices. At Kennedy, we promote faith, integrity, boldness, growth and service.

Our Students

At Kennedy Baptist College, students are expected to strive for personal excellence in all that they do. This translates to a positive learning environment where students are required to display high standards of behaviour which are reinforced by an exceptional pastoral care program.

Kennedy students are part of a caring community. It is our aim to instill within students a life long love of learning, to enable each student to grow as an individual through understanding social responsibilities and global citizenship that they will foster the creative, critical and cognitive faculties so that they may continually strive to achieve their best.

We hope you have an enjoyable journey at Kennedy!

Mr Mark Ashby
Principal



College Policies and Procedures

Students and parents/guardians are required to familiarise themselves and comply with the College procedures and requirements outlined in this *New Student Handbook*.

More specifically, students and parents/guardians must be familiar with the policies listed here, available in the *Kennedy Handbook* and on our College website.

The *Kennedy Handbook* provides an overview of our values, staff, facilities, education programs, daily administration, student policies and procedures and much more.

Key policies available on the College website include:

- *Enrolment Policy*
- *Student Code of Conduct*
- *Staff Code of Conduct*
- *Uniform Policy*
- *Discipline Policy*
- *Bullying Prevention Policy*
- *Protective Behaviours Curriculum*
- *Student Safety and Wellbeing Policy*
- *Digital Citizenship Agreement Policy*
- *Assessment Policy*
- *Emergency Evacuation and Lockdown Procedures*
- *Complaints Handling Policy*
- *Privacy Policy*
- *International Students*

Every student is nurtured by our outstanding College team on their journey, reinforced by our exceptional Pastoral Care Program and behavioural standards.

Day structure and start time

The Kennedy Baptist College day is divided into seven periods, with the addition of a Form/Administration period at the commencement of the day.

8:10am	Warning Bell
8:15am	Form Time
8:30am	Period 1
9:20am	Period 2
10:10am	Period 3
11:00am	Recess
11:25am	Warning Bell
11:30 am	Period 4
12:15pm	Period 5
1:05pm	Lunch
1:35pm	Warning Bell
1:40pm	Period 6
2:25pm	Period 7
3:15pm	End of Day

2022 Term dates

- Term 1 Monday 31 January to Friday 8 April
- Term 2 Tuesday 26 April to Thursday 30 June
- Term 3 Tuesday 19 July to Thursday 22 September
- Term 4 Monday 10 October - Wednesday 7 December

Staff Professional Development Days:

(Students do not attend)

27 May, 1 July, 18 July, 22 August and 23 September



College Opening Hours

Beedawong Cafeteria:
7.15 am to 1.40pm Monday to Friday

Research & Study Centre and ICT Support:
7.45am to 4.15pm Monday to Friday
(closed at Recess on Fridays)

Student Services:
7.45am to 3.45pm Monday to Friday

Reception/Administration:
7.45am to 4.00pm Monday to Friday

Fitness Centre:
After school:
3.15pm-4.15pm Monday, Tuesday, Thursday and Friday

Uniform Shop:
Please refer to our website for Uniform Shop opening hours.

Administrative Procedures

Absent from College

Sickness, Medical or Personal Appointments

Parents and guardians are asked to notify the College before 9.00am on the morning of absence via email at absent@kennedy.wa.edu.au, phoning the College (08 6188 0698), or by completing the *Absentee Form* on the Kennedy App under Parent Lounge. Parents will be contacted by SMS if a child is absent and the College has not been notified.

A medical certificate is to be supplied for absences of a prolonged period of time or if they will miss an assessment/test.

An absence from sport, College functions, camps etc. is regarded as absence from the College and permission must be sought by parents.

Where possible, medical and dental appointments should be made out of school hours. If a student is absent from the College without permission or leaves the College without permission the following policy applies:

1st instance - parents are informed

2nd instance - parents informed, student is suspended for one day

3rd instance - parents are informed, student is excluded from the College

Extended Absences – Complete a Leave of Absence Form

For planned leave of three days or more, parents are asked to notify the Principal at least 10 days prior to the leave by obtaining a Leave of Absence Form from Student Services or parent's SEQTA Engage.

The College wishes to advise parents to make every effort not to take students on holidays during term time, as this will result in the students missing out on programmed work and assessments.

Compulsory Parent Notification

For any absences, late arrivals or early departures parents must notify the College either by

- providing a parent note,
- a telephone call to the College Office,
- an email or
- by completing the Absentee Form on the Kennedy App under Parent Lounge.

Compulsory Attendance

From time to time College functions are held out of regular College hours, at which attendance is compulsory for students regardless of other commitments such as part-time employment and sporting events.

Compulsory College functions include:

- Easter Services
- Interhouse Swimming
- Interhouse Athletics
- Awards Services
- Year 10 Work Experience
- Year 7 Day Camp
- Year 8 and 11 Camps

Always refer to the Parent Lounge calendar to confirm dates. You will be provided with log in details once your child commences at Kennedy. Students who are absent on these occasions due to illness are expected to obtain a Medical Certificate. Students should not seek exemptions for reasons other than medical or family emergencies.

Late for Class

The College day starts at 8.15am and finishes at 3.15pm. Students should arrive by 8.10am for 8.15am Form start. Students arriving late must report to Student Services. An explanation for lateness must be provided through one of the parent notification options above.

Students are reminded that punctuality is expected at all times including co-curricular and extra-curricular commitments. Late arrivals will be recorded and can result in a demerit.

Leaving Early

All requests for early departure, exemptions etc. requires advanced notification from the parent/guardian by selecting one of the parent notification options above. Students are only permitted to leave the College grounds during the day if the College has received a valid reason. Students must present to Student Services to sign out. Leaving the College without signing out can result in a demerit.

Lost Property or Confiscated Items

All lost property or confiscated items are kept at Student Services. Named items are returned to students and unnamed items at the end of each semester are donated to second hand uniform sales or a local charity.

Uniform Pass

If students are not in correct uniform, they are to present to Student Services with a note signed by their parents/guardian to obtain a uniform pass.

Lockers

A lock and locker will be provided for all students. Replacement cost for lost/damaged locks is \$38.50 per lock.

Health Centre and Medication

The purpose of the Health Centre is to provide unwell or distressed students with a quiet place where they can rest and recuperate before returning to the classroom setting. Students requiring basic first aid or assistance in the event of injury or illness will be attended by our First Aid Officer.

When students are assessed to be too unwell for school, the First Aid Officer will contact parents/guardians to arrange collection as soon as practicable.

It is also where our College Chaplain, School Psychologist and Counseling team are located to provide the relevant support to our College community.

Administration of Medication

The College will provide practical support for students who require medication whilst attending school or school-related activities as we are committed to provide care and support for the health, safety and wellbeing of all students attending the College.

The College Nurse, First Aid Officer or Student Service Officer will record any medication administered for a student and administer medication under the following guidelines:

1. Prescription medication for short-term illness, which is left at the Health Centre in original packaging with expiry date clearly visible, together with a Medication Information Form completed by the parent/guardian permitting the College to hold the medication and allow authorised staff to administer the recommended dosage in the Sick Bay e.g. antibiotics for bacterial infection. A foil sleeve of medication will be acceptable, provided the expiry date and the name of the medication is clearly visible.
2. Prescription medication for diagnosed conditions such as ADHD where the student is required to take a dosage during the school day, and the student may be prone to forget, or there is a concern regarding the possibility of medication being removed from their bag or belongings. Complete the Medication Information Form.
3. Paracetamol may be administered, where parent permission has been obtained.

4. For prescription medication for migraines and antihistamine or other over the counter medication, parents/guardians must complete the *Medication Information Form* for the College to hold the medication on an ongoing basis and to administer the medication.
5. In the case of a diabetic emergency – emergency protocols will be followed or as per the action plan received from the parent/guardian/Medical Practitioner.
6. Anaphylactic students – emergency EpiPens are held in the Health Centre. Emergency protocols will be followed in this case, alongside any compulsory action plans provided by the student's parent/guardian/Medical Practitioner.

Students are not to carry or keep any medication on their person or bags with the exception of anaphylactic, asthmatic or diabetic students due to the risk of tampering or theft.

The College only provides Paracetamol, if your child needs antihistamine or any other medication, please supply the medication from home and complete the Medication Information Form.

The Medication Information Form is available in SEQTA or you can request a form from the Health Centre.

Breakfast, Recess and Lunch



Beedawong Cafeteria

Students may purchase breakfast, recess and lunch at Beedawong. The menu can be found on our website.

Ordering Lunch Online via QuickCliq

Beedawong uses QuickCliq system to provide an easy and convenient way of ordering lunch. Orders can be taken up to two weeks in advance.

To get started, you will need to know your child's Form class. This will be issued at the Pre-start Day. Visit the site: quickcliq.com.au/ Hotline: 1300 11 66 37.



Parent Involvement at Kennedy

There are many aspects of College life where parents can be involved and we greatly value the assistance of all our parents and volunteers. When arriving on campus, all volunteers must sign in at Reception. Parents are encouraged to help in the Cafeteria, Research and Study Centre, Uniform Shop, Physical Education events and Arts performances.

Parents are welcome to support their children at all major sporting carnivals and arts events. They are also invited to special events such as assemblies, Easter services, concerts, performances and awards services.

The College makes requests for parental assistance via email or through the College's fortnightly newsletter which we encourage you to read.

Communicating with Families

Regular communication is an essential part of working positively and connecting with our teachers, students and families to build our community.

To maintain an ongoing and genuine dialogue with our College community, we have established a number of ways to share information, foster close relationships, and provide opportunities for families to partner with us in their child's learning. This is done through the following means:

- **The Kennedy App**
To enhance College communication to our community and to provide instant easy access to important information about College events and daily activities. Search for Kennedy Baptist College on the Apple App Store or Google Play to download the app.
- **College Newsletters**
Published fortnightly on Thursdays during school terms. The newsletter will be available online on our website and posted on the Kennedy App.
- **SEQTA at Kennedy**
Parents and students will be provided with information about how to access SEQTA Engage (for parents) and SEQTA Learn (for students) which is on our web portal, to view your child/ren's timetables, pastoral care overview, attendance history, homework, school notices, etc.
- **Parent Lounge**
TASS Parent Lounge is helpful for excursions bookings, medical and contact information updates.
- **Student Diary**
- **Correspondence, Telephone, SMS or Email**

The Kennedy Parents and Friends Association

The major role of this Association is to build community within the College amongst parents and fundraise for the College.

The Association meets in the College Staff Lounge once a term. Meetings are open to all parents at the College. The Annual General Meeting and Committee Elections are held in February each year.

The Association also encourages social gatherings amongst the various year groups to foster relationships with other parents. A social event for Year 7 and 8 families will be held in Term 1.

Kennedy Insights

Kennedy Insights is a series of seminars designed to help equip our families with the knowledge, skills, and confidence to support their children's safety and wellbeing.



Did you know?

Kennedy and Our International Mission Commitment

Kennedy Baptist College partners with Transform Cambodia as our first international mission commitment to help rescue children from poverty in the developing world. The Kennedy Centre opened in October 2017 with 103 children who attend daily and receive intensive English tuition, healthcare and learn valuable leadership skills to help them become change makers for their Nation in whatever capacity they choose. The Centre is dependent on the ability of the Kennedy Community to sponsor the children who attend. (No funding from the College income acquired through tuition fees or government grants can be used for this project). Should you wish to sponsor a child or support our Centre in Phnom Penh, please do not hesitate to contact our Administration.

Kennedy Prays on Wednesday (KPOW)

Kennedy Prays on Wednesday (KPOW) is a group of faithful members of our College community who meet together each week to pray for and support the College community.

All College parents/grandparents/guardians are most welcome to join us in prayer on Wednesday during the school terms from 2.30pm. All prayer remains confidential and anonymous.

For more information about the prayer group or to join, please contact Mr Peter Chase at pchase@kennedy.wa.edu.au.

Trips and Tour Opportunities

Kennedy Baptist College recognises the educational value of overseas tours that are integrally linked to the curricular and co-curricular programs offered to students. The College runs over eight overseas tours, as part of our educational program.

The tours are classified as either: mission, recreation, linguistic or study tours across learning areas. These tours have clear demonstrable educational values and aim to broaden the life experience for each student.

Extra-curricular Activities and Tutoring

After school tutoring information will be available in our newsletter and on our website. Keep a look out for *clubs and sporting events throughout the year.

* Please note that clubs and events may change from the above, depending on popularity or availability. See kennedyrasc.weebly.com for current information on clubs held in the Research and Study Centre or SEQTA notices.

Student Leadership

Kennedy Baptist College recognises the vital role of student leadership in developing the life of the community and allowing students the opportunity to develop their skills and experience.

Students are encouraged to take on leadership roles enabling them to:

- Develop leadership skills.
- Act as effective role models for the student community.
- Offer responsible service to their College

This experience prepares students to become confident, well-organised, responsible and creative young adults who are valued members of their professional and social communities.

Student Councillors

The role of a student councillor is to provide leadership through responsible service to the College and to act as effective role models for the student body.

House Captains

The role of a house captain is to build, develop, lead and support the Kennedy Baptist College House System and to promote a positive and enthusiastic spirit within their House

Kennedy House System

Our House System is designed to enable students to further develop a sense of identity and belonging at Kennedy. Our four Houses are: Eyre, Forrest, King, Stirling.



Each student belongs to a House and participates in various activities and College events including the Swimming Carnival, Athletics Carnival, Cross Country Carnival, Public Speaking, Champions Read and Arts Cup competition.

Students can also earn individual points through their daily efforts at the College through correct uniform, positive behaviour, and cultural and academic contributions. These individual points are collected each term and go into a draw for students to win a major prize. Collective points for each House are tallied at the end of Term 3 when the winner of the Kennedy Cup will be announced.

The College has high expectations of all our students and provides them with outstanding education opportunities in a safe, supportive, positive, and welcoming school environment and encourage students to participate, develop and learn to ultimately reach their full potential

Getting to and from Kennedy

Drop-off / Pick-up and Parking

Before and after school pick up traffic congestion

The pick-up and drop off areas become very congested in the morning and afternoon and this may cause frustration for parents. This situation can be eased if parents are able to come a few minutes later to pick-up their child. Traffic seems to flow more easily after about 3.30pm and students are supervised by staff while waiting to be picked up.

No Parking Zone:

Parents are also reminded that cars may not park in the pick-up zone for any reason. If you need to leave your car, please be considerate of others and park in an allocated parking area. A little courtesy and consideration makes the process stress free for everyone.

Do not park in the 'Keep Clear' or 'Bus Only' zone. Cars queuing for a spot create a gridlock preventing buses from entering the College.

SmartRider

New students will be receiving their SmartRider card in approximately the third week of Term 1. Students will still be able to use their SmartRider from their previous school, whilst waiting for their Kennedy SmartRider, provided there is sufficient credit on the card.

The first SmartRider card is free through the College. Replacement SmartRider cards may be reordered through the College Student Services. Please bring a note accompanied with \$5.00.

Kennedy SmartRider cards contain an additional chip linked to our cafeteria which enables students to load credit for use in the cafeteria. For further information please refer to our website. <https://www.kennedy.wa.edu.au/kennedy-community/parent-information/online-canteen/>

Kennedy Bus Transport

Kennedy now operates two bus services (independent of Transperth) providing an additional travel option for families in the suburbs of East Fremantle, Bicton, Attadale, Melville, Victoria Park, Como, Applecross, Ardross, Mount Pleasant and Booragoon. Use of this service is by arrangement with Kennedy Administration.

Bicycles

All bike riders are required by law to wear a helmet. Bikes must be left secured with a strong padlock, at the rear of the College. The College takes no responsibility for their safety.

Transperth Buses & Trains

Transperth buses stop at Kennedy Baptist College from Murdoch and Cockburn Central Train Stations.(Route 512 and 514) There are also frequent buses through Murdoch University via Discovery Way. The closest bus stops to Kennedy are 26787 or 26628. It is approximately a 5 minute walk to the College. Information about the bus/train service is found on www.transperth.wa.gov.au

You can check bus times using the Transperth Mobile app or use Transperth Journey Planner to plan the best route to the College.

www.transperth.wa.gov.au/Journey-Planner

Students using public transport are required to behave in a dignified and courteous manner and are expected to offer their seats for the elderly, disabled and full fair paying passengers.

Failure to comply with the above may result in Transperth banning the student from bus or train travel.



Getting around the College

Entrance to Student Services:

Please use this entrance for:

Dropping off your child's lunch, equipment, uniforms, sports equipment, homework, permission slips or note when a uniform pass is required.

Picking up homework * or your child for appointments. * by prior arrangement with teacher.

To sign your child in/out if your child is late, needs to leave early or has an appointment.

Lost Property: All lost property is kept at Student Services.

Entrance to Health Centre:

Please use this entrance to:

Pick up your sick child or to visit our College's Psychologist, Counsellor and College Chaplain.



College Map

Murdoch University Oval

(EMERGENCY MUSTER POINT)



OFFICE ADMIN STAFF (INCLUDING NURSE)

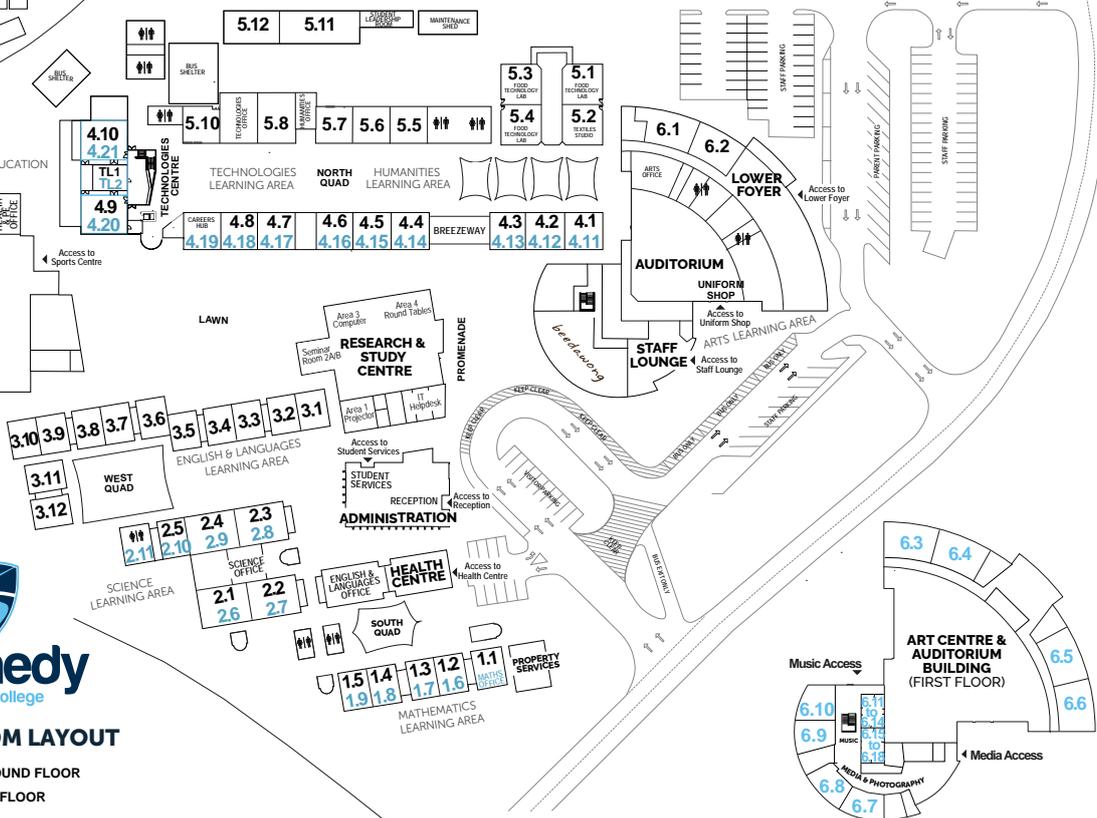
HEALTH & PHYSICAL EDUCATION LEARNING AREA

SPORTS CENTRE



CLASSROOM LAYOUT

- BLACK = GROUND FLOOR
- BLUE = FIRST FLOOR





The Student Code of Conduct

The College has high expectations of all our students and provides them with outstanding education opportunities in a safe, supportive, positive, and welcoming school environment and encourage students to participate, develop and learn to ultimately reach their full potential. Our mission is to provide educational excellence in a Christian context, addressing the needs of individuals for lifelong learning. Kennedy Baptist College is built off five core values:

- **Boldness:** Staff and students are bold in accepting the challenges on offer at the College and strive to achieve the best outcomes.
- **Faith:** The Christian faith underpins all the College's activities.
- **Integrity:** The College Community demonstrates respect and honesty towards all its members and delivers on its promises.
- **Growth:** College Community members develop their unique gifts and talents and strengthen their areas of weakness.
- **Service:** College community members serve others within the College, and local, national and international communities.

Students can be confident that the College puts their best interest first and their safety and wellbeing is the centre of thought, values, and actions. The College is a child safe organisation where students' rights, needs and interests are being met and where all students are protected from all forms of harm.

Student Rights and Responsibilities

Students have the right to:

- Reach their full potential in a safe, supportive, and positive environment
- Feel safe (physically and mentally)
- Be treated with respect, courtesy and kindness by other students, teachers, and other adults at the College
- Express ideas and opinions in a positive way
- Be listened to
- Be treated fairly, consistently, and justly
- Have their privacy, human rights, and other legal rights respected
- Have their personal boundaries respected

With rights come responsibilities. Students have the responsibility to:

- Take progressive responsibility for their own learning, to work consistently and complete tasks as required
- Enable others to learn in a safe, supportive, positive, and welcoming environment
- Follow the College's policies, procedures, and the directions of teachers at all times
- Treat others with respect, courtesy, and kindness
- Respect the human rights, dignity, and legal rights of others
- Be tolerant of differences such as race, culture, and ability
- Not engage or participate in bullying, harassment, exclusion, intimidation, discrimination, aggressive behaviour or other forms of student-student abuse
- Respect the privacy and personal boundaries of other students and staff

Student Conduct

Examples of expected student conduct is outlined in more detail below.

Students are expected to:

- Uphold the values and respect the Christian ethos of the College
- Follow College policies and rules
- Actively participate in the learning process
- Refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students
- Follow teacher instructions, class rules, and expectations at all times
- Submit assessment tasks on time, unless unforeseen or exceptional circumstances arise
- Ensure their activities are conducted safely and do not place others at risk of harm
- Be punctual and attend all classes
- Remain at the College during the school day unless otherwise approved or permitted
- Attend compulsory College functions and events such as the Easter Services, swimming and athletics carnivals, award nights, camps, and work experience
- Treat all College staff, other students, and visitors to the College with courtesy, tolerance and respect
- Use polite and respectful language at all times
- Respect the privacy of others by not sharing personal information, photos or videos without their consent or agreement
- Respect College property and the property and belongings of staff and other students
- Uphold the reputation of the College by demonstrating appropriate standard of behaviour in transit to and from the College and when wearing College uniform
- Dress properly and neatly according to the uniform policy and wear the College uniform with pride at all times

Students are not to:

- Engage in plagiarism or other academic misconduct; students must not present anyone else's work as if it were theirs
- Engage in any form of cyber bullying or cyber abuse
- Physically touch, bully, or sexually engage with students or others in a manner which is not appropriate and may cause harm or injury to that person
- Engage in any form of physical or verbal abuse or violence including fighting, assault or threats of abuse or violence
- Send inappropriate, offensive, or explicit text messages, photos, or videos
- Use inappropriate or profane words or gestures and images
- Bring, or be in the possession of, alcohol, cigarettes, e-cigarettes or other drugs on College grounds and at any College function
- Be in a classroom, workshop, or gymnasium etc.

unless accompanied by a teacher

- Do anything which may harm the physical or mental health, safety, or wellbeing of any person
- Damage, steal or misuse any College property or the property of other students or staff
- Enter, use or interfere with any College property or enable any other person to do so, without authorisation from the College

If you are unsure about what is the right thing to do in any circumstance, you are encouraged to ask advice from a teacher.

Reporting Behaviour

If you are concerned about the health, safety and wellbeing of another student please have a conversation with your Head of Year. Reporting can be verbally, written or by electronic means.

Discipline

The Student Code of Conduct is reinforced as the central focus of discipline and self-discipline for every student. Behaviour contrary to the Student Code of Conduct may result in disciplinary action including (but not limited to) suspension or exclusion. Students should understand that serious offences such as assault, theft, wilful damage, and other unlawful activities are likely to result in exclusion.

Students and/or parents/guardians will be given the opportunity to appeal the outcome of any disciplinary action.

In accordance with the applicable legislation and the College's Child Protection Policies, the Police and/or the Department of Communities – Child Protection and Family Support will be informed of any unlawful breaches of the Student Code of Conduct.

Student Complaints Process

In the interest of Child Safety, students have the right to submit a written or verbal complaint relating to matters of concern. All staff are able to field questions from students in order to direct them to the most suitable person.

If you have a complaint, please have a conversation with any staff member you are comfortable with, trust, or feel safe to speak to.

If the staff member is unable to resolve your issue, then you may lodge a complaint with the College.

Please refer to the Complaints Handling Policy and Procedure for Students (on the College website). We take all reports seriously and commit to dealing with your complaint according to the College Complaints Handling Policy.

Discipline

At Kennedy Baptist College our aim is that all students receive positive guidance and encouragement towards acceptable behaviour and given opportunities to interact and develop respectful and positive relationships with each other and with staff.

The Student Code of Conduct sets out the College's expectations of students with respect to their academic and personal conduct and is the central focus of discipline and self-discipline for every student. Behaviour contrary to the Student Code of Conduct may result in disciplinary action including (but not limited to) suspension or exclusion.

A student sent out of any class five (5) times in a year is withdrawn by their parents/guardian or the Principal will permanently exclude them from attending the College.

The system for dealing with inappropriate behaviour outside the classroom may result in students receiving demerits or outside send-outs.

Students are permitted to record a total of 24 demerits during one year. At the 25th demerit, the student will be withdrawn and permanently excluded from the College. The demerit system serves to address behaviours and actions that do not necessarily affect the classroom or other students, but with the smooth running and/or appearance of the College.

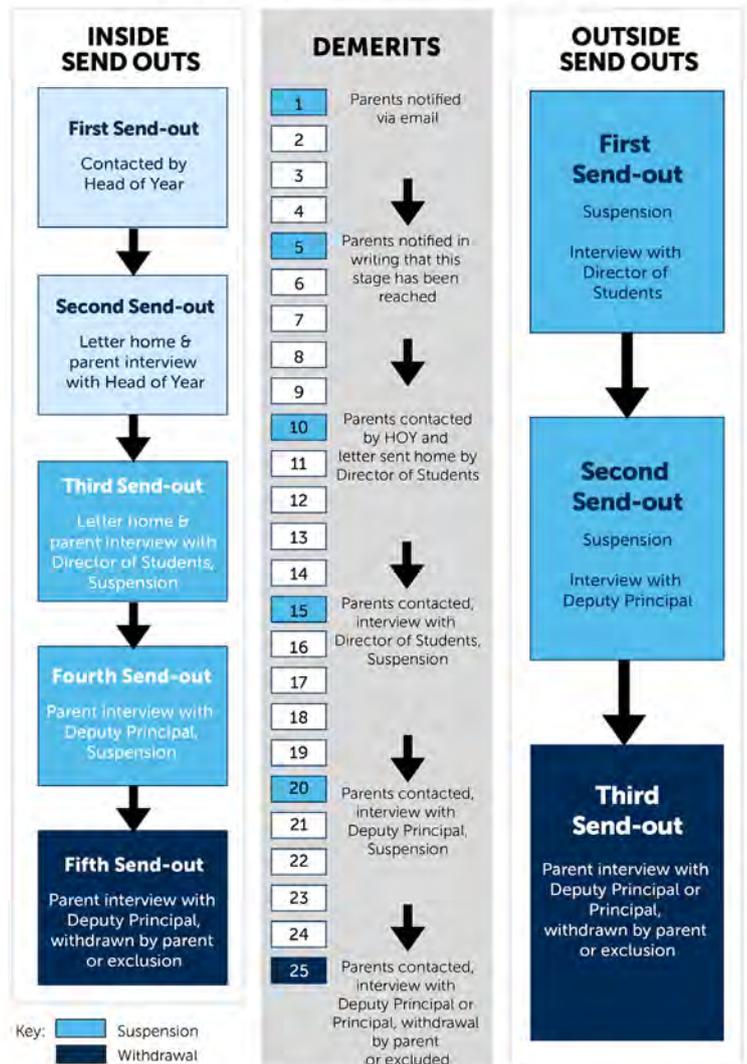
Each time a student receives a major outside send-out, they are suspended from school for one day. If a student receives three (3) major outside send-outs for any reason in one year, they are withdrawn or permanently excluded from the College.

Kennedy Baptist College forbids the use of any form of child abuse, corporal punishment, or other form of degrading punishment.

Kennedy Baptist College's behaviour management system conforms to the rules of procedural fairness, is free from discrimination, is proportionate to the nature of the breach and provides an avenue to appeal the outcome.

For detailed information please refer to the **Student Code of Conduct** and the **Discipline Policy** on the College website.

DISCIPLINE SYSTEM OVERVIEW



Uniform

The uniform is to be worn with pride at all times, reflecting the values of the College.

You are able to now order your uniform online through your QuickCliQ account. This will enable families to purchase uniforms online, ready to collect at the Uniform Shop (during opening hours).

Please note that:

Sizing in uniform shops often does not follow standard sizing, so it is always best for students to try on garments before purchasing. This is especially important for new students as it ensures you get the right size first time.

New students are advised to book a uniform fitting.

For detailed information please refer to the **Uniform Policy and regarding the Uniform Shop opening hours and pricelist on our website.**

SUMMER UNIFORM (worn in Terms 1 and 4)

BOYS' SUMMER UNIFORM

Their **College shirt** should be tucked in at all times.

The **College shorts** should be properly fitted so that they don't fall down. Shorts should be worn at the waist and reach above the knees. Boxer shorts and undergarments must not be visible.



GIRLS' SUMMER UNIFORM

College dress is to be worn at knee length or below. Top button of dress needs to be fastened.

Girls have the option to wear **College formal shorts** with grey socks.

GENERAL

Students must wear the **College socks**. Socks must not be worn lower than the ankle.

The stripes must be visible.

Shoes must be black, polishable leather, lace-up, school shoes with a small heel. Note: Black sneakers and "ballet flats" are not permissible.

WINTER UNIFORM (worn in Terms 2 and 3)

GIRLS' WINTER UNIFORM

The **College tie** must be worn with the College blouse.

The **College blazer** is to be worn at College functions, when representing the College and in public during Terms 2 and 3.

Students must wear their blazer on arrival at the College, during morning Form and again when leaving at the end of the day. The blazer sleeves must not be rolled or pushed back.

The **College skirt** is to be worn at knee length or below and must not be rolled. Girls have the option to wear **College trousers** with grey socks.

Correct **College socks** or **tights** may be worn in winter. The tights must be black 70 denier in thickness.

It is a good idea for girls to have a spare pair of College tights in her school bag should the need for them arise. Otherwise a pair will be issued from Student Services and the cost added to your school fees. Please note that socks and tights must not be worn together.



BOYS' WINTER UNIFORM

College ties are to be worn adjusted to the collar and not worn loosely. They must also be regulation length. The top button must be done up when the tie is worn.

The **College blazer** is to be worn at College functions, when representing the College, during morning Form and in public during Terms 2 and 3.

Students must wear their blazer on arrival at the College and again when leaving at the end of the day. The blazer sleeves must not be rolled or pushed back.

The **College trousers** must be worn at the waist and must have a plain, black **College leather belt** with a simple buckle.

Shoes must be black, polishable leather, lace-up, school shoes with a small heel. Black sneakers and 'ballet flats' are not permissible. For boys: College socks are to be worn.





Farrington Road, Murdoch, Western Australia 6150

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CRICOS Code: 01688K

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